**Paris Public Library**

**Board of Trustees**

**July 10, 2023**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by  President Janine Brann. Brann, Gross, Lehman, McGill, Punzelt, Boylan – present. Garver, Gill, Earlywine, Young – absent.

**Minutes of Meeting Dated June 12 and 19, 2023:** MOTION: Gross, second by McGill to approve minutes from June 12, 2023, meeting. Motion carried. MOTION: Punzelt, second by Gross to approve minutes with date change from June 19, 2023 meeting. Motion carried.

**Correspondence, communications, and public comments:** None

**Committee Reports:**

**\*Finance:** Boylan reported that the cost of repairing the roof was $1964.00 and was paid from the Gift Fund. Other monthly costs and checks were also reported. An updated list of the various interest -bearing accounts and their restrictions on spending was also presented by Librarian Boylan. MOTION: McGill, second by Gross to accept monthly finance report. Motion carried.

Librarian Boylan presented the Annual Report. Motion: Punzelt, second by McGill to accept the Annual Report. Motion carried.

**\*Book:** None

**\*House:** One of the windows in the large print room has a frame with dry rotting wood. Many windows are in need of repair. Librarian Boylan is investigating firms that could repair the windows while preserving its historic landmark style. It was suggested that this might be included in the TIF request. There has been no return call on the wet-rotting wall in the Pennington Room. Motion: McGill, second by Gross to approve the House Report. Motion carried.

**Librarian’s Report**: Five children have completed the 1000 minute challenge and have signed up to do it again. The present children’s librarian will be leaving July 29. A search is underway for a replacement.

\***Friends:** The Friends are ticking along and have formed an officers nominating committee. Motion: Lehman, second by McGill to accept the Librarian’s Report and the Friends Report. Motion carried.

**Old Business:** The IGA agreement with Crestwood was approved, pending Richard Cash approval. Chris Redmon hasn’t called back regarding the drainage tiles. Motion: Punzelt, second by Gross to accept the Old Business Report. Motion carried.

**New Business:** Each of the juveniles that have been banned from using the library because of rude and inappropriate behavior will not have their privileges reinstated until they have individually submitted in writing and in person an apology to the staff. In addition, a formal request must be presented to the board, in person. The board will make the final determination regarding restoring privileges. Motion: McGill, second by Gross to follow the procedure delineated above. Motion carried.

**Policy Updates:** The Authority to Spend Policy stating that the Library Director is authorized to spend up to $500 without prior board approval on any single item or any single materials order. In addition, in an extreme emergency, the Library Director may spend an additional $1000 with the approval of any three library board members. Motion: Punzelt, second by McGill to accept the Authority to Spend Policy. Motion carried. Motion: Gross, second by Punzelt to accept the Public Comment Policy as written. Motion: McGill, second by Lehman to approve non-resident cards. Motion carried.

Meeting adjourned at 5:40 p.m.

Next regularly scheduled meeting is Monday, September11, 2023.

Respectfully submitted,

Cherie Lehman, Secretary pro tem