# Board Meeting Agenda

December 14, 2015

**Call to order**

**Minutes**

**Correspondence, communications, and public comments**

**Committee Reports**

- Finance – Finance Report, Checks Report, and Invoices to be paid
- Book – no report
- House – elevator recommendation, downspout extension damaged

**Librarian's Report**

- Statistics report for November
- November review

**Old business**

**New business**

- Changes in ePay/Illinois Funds accounts effective Feb. 16
- Approve board meeting schedule and closing dates for 2016
- Per capita grant application submitted to state library

**Miscellaneous**

**Adjournment**

**Next Meeting:** January 11

**Paris Public Library**
**Board of Trustees**
**November 9, 2015**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by President George Griffin. In attendance were Mary Taylor, Sharon Farris, Sue Punzelt, Roxanne Michels and Librarian Teresa Pennington. Absent were Trustees Greg McHenry and Karen Earlywine.

**Minutes of Previous Meeting:** MOTION: Punzelt, second Farris to approve October 19 minutes. Motion carried.

**Correspondence, communications and public comments:** None.

**Finance Report:** MOTION: Michels, second Punzelt to approve October report, to recognize October checks and deposits, and invoices for payment, and to authorize the purchase of 18 adult fiction, 10 adult non-fiction, 12 children's fiction, and three children's non-fiction titles from Baker & Taylor. Motion carried.

**Book Committee:** No report.

**House Committee:** MOTION: Farris, second Michels to authorize Tee Jay Central to replace worn hinges on north side handicap door at a cost of $294. Motion carried.

**Friends of the Library:** No report.

**Librarian's Report (Statistics):** MOTION: Michels, second Punzelt to approve the October report. Motion carried. Members read the October Review.

**Old Business:** None.

**New Business:** Members reviewed the Collection (Materials Selection) Policy (see attached). MOTION: Taylor, second Farris to approve policy as written. Motion carried.

Meeting adjourned 5:00 p.m. Next meeting is Monday, December 14, 2015.

Respectfully Submitted,
Mary Taylor, Secretary

# PARIS PUBLIC LIBRARY FINANCE REPORT

| | Budget | Nov 2015 | YTD | |
|---|---|---|---|---|
| **Income** | | | | |
| 40-01-00-3110 Real Estate Tax | 114,750.00 | 1,968.82 | 111,557.60 | |
| 40-01-00-3420 Replacemnt Tax | 11,400.00 | - | 6,444.28 | |
| 40-01-00-3120 RE Tax-Dtown TIF | - | - | 1,496.84 | |
| 40-01-00-3470 Grants | 11,000.00 | - | - | |
| 40-01-00-3811 Interest on Cash | 200.00 | 23.48 | 108.91 | |
| 40-01-00-3812 Investment Interest | 4,000.00 | 89.09 | 393.94 | |
| 40-01-00-3820 Dividends Snap On | 2,100.00 | - | 1,060.00 | |
| 40-01-00-3821 Loss/Restr FFF (IMET charge) | | - | - | |
| 40-01-00-3830 Gifts and Donations | 2,100.00 | - | 4,972.00 | |
| 40-01-00-3890 Misc Income | 15,000.00 | 857.27 | 8,160.25 | |
| | 160,550.00 | 2,938.66 | 134,193.82 | |
| **Expenditures** | | | | **Balance** |
| **Building** | | | | |
| 40-01-00-5110 Repair & Maintenance | 5,000.00 | - | 3,818.36 | 1,181.64 |
| 40-01-00-5120 Equipment Maintenance | 1,600.00 | 819.36 | 1,498.08 | 101.92 |
| 40-01-00-5170 Grounds Maintenance | 1,700.00 | - | 515.00 | 1,185.00 |
| 40-01-00-5710 Utilities | 7,100.00 | 374.43 | 4,138.21 | 2,961.79 |
| 40-01-00-5910 Liab. & Prop. Insurance | 2,500.00 | 2,000.00 | 2,000.00 | 500.00 |
| 40-01-00-6540 Janitor Supplies | 700.00 | 70.66 | 501.18 | 198.82 |
| **Library Services** | | | | - |
| 40-01-00-5370 Internet | 2,400.00 | 231.89 | 1,160.98 | 1,239.02 |
| 40-01-00-5510 Postage | 700.00 | 109.02 | 411.90 | 288.10 |
| 40-01-00-5520 Telephone | 1,900.00 | 163.45 | 1,132.48 | 767.52 |
| 40-01-00-6590 Processing & Supplies | 3,200.00 | 547.70 | 2,610.65 | 589.35 |
| 40-01-00-6840 Automation & Software | 5,900.00 | - | 4,707.79 | 1,192.21 |
| 40-01-00-8300 Office Equipment | 750.00 | - | 620.95 | 129.05 |
| 40-01-00-8330 Computer Equipment | 900.00 | - | 358.47 | 541.53 |
| 40-01-00-9110 Programs & Publicity | 1,700.00 | - | 1,543.35 | 156.65 |
| 40-01-00-9290 Misc. | 1,000.00 | 17.90 | 357.03 | 642.97 |
| **Materials** | | | | - |
| 40-01-00-6710 Books & Periodicals | 15,000.00 | 2,973.89 | 7,908.43 | 7,091.57 |
| 40-01-00-6810 Audiobooks | 1,300.00 | - | 525.18 | 774.82 |
| 40-01-00-6820 Video | 1,200.00 | 62.23 | 791.75 | 408.25 |
| 40-01-00-6830 Electronic Resources | 3,800.00 | - | 2,294.13 | 1,505.87 |
| **Personnel** | | | | - |
| 40-01-00-4210 Salaries | 92,500.00 | 6,880.72 | 54,279.32 | 38,220.68 |
| 40-01-00-4275 Bonuses | 800.00 | - | - | 800.00 |
| 40-01-00-4510 Health Insurance | 18,000.00 | 1,485.56 | 10,121.98 | 7,878.02 |
| 40-01-00-4511 Health Ins Reinsurance | - | - | - | - |
| 40-01-00-4520 Life Insurance | 350.00 | 28.80 | 201.60 | 148.40 |
| 40-01-00-4530 Unemployment | 500.00 | - | 190.24 | 309.76 |
| 40-01-00-4540 Workers Comp | 500.00 | 500.00 | 442.04 | 57.96 |
| 40-01-00-5620 Travel & Training | 200.00 | - | - | 200.00 |
| **Contingency** | 1,000.00 | - | | 1,000.00 |
| **TOTALS** | 172,200.00 | 16,265.61 | 102,129.10 | 70,070.90 |

# PARISPL
## Checks & Deposits

| Type | Date | Num | Name | Account | Amount |
|---|---|---|---|---|---|
| **Nov 15** | | | | | |
| Check | 11/04/2015 | 1735 | Otis Elevator | Daily Business | -819.36 |
| Deposit | 11/05/2015 | | Income | Daily Business | 215.41 |
| Check | 11/05/2015 | 1027 | Baker & Taylor | Pear Fund checking | -29.33 |
| Check | 11/05/2015 | 1736 | Benjamins Office Connection | Daily Business | -203.70 |
| Check | 11/11/2015 | 1737 | Wal-mart | Daily Business | -54.88 |
| Check | 11/11/2015 | 1738 | Frontier | Daily Business | -77.89 |
| Check | 11/11/2015 | 1739 | Unique Management Services | Daily Business | -17.90 |
| Check | 11/11/2015 | 1740 | Ameren Illinois | Daily Business | -11.21 |
| Check | 11/11/2015 | 1741 | Simon & Schuster | Daily Business | -13.40 |
| Check | 11/11/2015 | 1219 | Gale/Cengage Learning | Gift Fund | -223.51 |
| Deposit | 11/12/2015 | | Income | Daily Business | 115.95 |
| Check | 11/12/2015 | 1742 | USPS | Daily Business | -100.59 |
| Check | 11/12/2015 | 1743 | Jerry's Dry Cleaners | Daily Business | -8.43 |
| Check | 11/18/2015 | 1220 | Baker & Taylor | Gift Fund | -141.35 |
| Deposit | 11/20/2015 | | Income | Daily Business | 264.29 |
| Check | 11/23/2015 | 1744 | Baker & Taylor | Daily Business | -2,092.10 |
| Check | 11/23/2015 | 1745 | Communication Revolving Fund | Daily Business | -154.00 |
| Check | 11/23/2015 | 1746 | D-I Supply | Daily Business | -44.98 |
| Check | 11/23/2015 | 1747 | Frontier | Daily Business | -163.45 |
| Check | 11/24/2015 | 1750 | Card Services | Daily Business | -33.03 |
| Check | 11/24/2015 | 1028 | Baker & Taylor | Pear Fund checking | -10.36 |
| Deposit | 11/25/2015 | | Income | Daily Business | 261.62 |
| Check | 11/30/2015 | 1748 | Bayscan Techologies | Daily Business | -344.00 |
| **Nov 15** | | | | | |

## PARIS CARNEGIE PUBLIC LIBRARY

Invoices for payment

December 14, 2015

**40-01-00-5170**

| | | |
|---|---|---|
| Temples Lawn Service | 10928 | 520.00 |
| 712 1/2 W. Andrew St | | |
| Paris IL 61944 | | |
| | TOTAL | 520.00 |

Payment authorized by:

# Paris Carnegie Public Library November 2015

## Registration

| | Resident | Nonresident | Total |
|---|---|---|---|
| Adult | 2546 | 371 | 2917 |
| Young Adult (HS) | 259 | 67 | 326 |
| Children | 749 | 124 | 873 |
| Other | 11 | 2 | 13 |
| Staff/Board | 13 | 0 | 13 |
| Property Owner | | 58 | 58 |
| **Total** | **3578** | **622** | **4200** |

## Holdings

| **Books** | **Adult** | **Children** | **Total** |
|---|---|---|---|
| Previous total | 20723 | 10763 | 31486 |
| Volumes Added | 50 | 22 | 72 |
| Volumes Withdrawn | 29 | 184 | 213 |
| Total | 20744 | 10601 | 31345 |

| | |
|---|---|
| **DVDs** | 1299 |
| **Audiobks** | 482 |
| **Microfilm** | 237 |

## Circulation Year-to-Date

| | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| checkout | 2945 | 4069 | 3502 | 3314 | 3316 | 3505 | 3485 | | | | | | **24136** |
| MyMediaMall | 215 | 213 | 241 | 234 | 247 | 179 | 161 | | | | | | **1490** |
| 3M ebooks | 43 | 80 | 80 | 75 | 86 | 74 | 82 | | | | | | **520** |
| ***total circ** | **3203** | **4362** | **3823** | **3623** | **3649** | **3758** | **3728** | **0** | **0** | **0** | **0** | **0** | **26146** |
| *ILL & Holds* | | | | | | | | | | | | | |
| ILL to other libraries | 524 | 576 | 566 | 589 | 628 | 619 | 553 | | | | | | **4055** |
| ILL from other libs | 679 | 790 | 622 | 624 | 668 | 643 | 544 | | | | | | **4570** |
| OCLC ILL loaned | 7 | 8 | 9 | 6 | 6 | 15 | 5 | | | | | | **56** |
| OCLC ILL borrowed | 28 | 25 | 23 | 14 | 13 | 11 | 15 | | | | | | **129** |
| reciprocal | 98 | 100 | 111 | 121 | 116 | 180 | 116 | | | | | | **842** |
| PAC holds | 257 | 243 | 206 | 256 | 285 | 200 | 272 | | | | | | **1719** |
| staff-initiated holds | 630 | 689 | 602 | 687 | 647 | 561 | 605 | | | | | | **4421** |
| *Library usage stats* | | | | | | | | | | | | | |
| Computer | 872 | 963 | 915 | 907 | 811 | 996 | 845 | | | | | | **6309** |
| Reference | 758 | 995 | 904 | 883 | 815 | 964 | 817 | | | | | | **6136** |
| attendance | 175 | 166 | 119 | 122 | 23 | 22 | 7 | | | | | | **634** |
| "passive" attendance | 24 | 130 | 105 | 0 | 25 | 25 | 20 | | | | | | **329** |
| *eResources usage* | | | | | | | | | | | | | |
| website visits | 1315 | 1788 | 1437 | 1090 | 805 | 766 | 937 | | | | | | **8138** |
| Tumblebooks | 21 | 12 | 0 | 0 | 20 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | **60** |
| Ancestry searches | 802 | 557 | 318 | 313 | 204 | 354 | 212 | | | | | | **2760** |
| World Book | 0 | 52 | 5 | 2 | 25 | 0 | 0 | | | | | | **84** |
| Chiltons | 1 | 1 | 1 | 3 | 0 | 5 | 5 | | | | | | **16** |
| Gale magazine index | 0 | 15 | 3 | 3 | 0 | 0 | 0 | | | | | | **21** |
| Ebsco &ConsReports | 1 | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | **19** |

# November Review

Deleted 36 DVDs from the SHARE catalog "lost" in 2013 and 2014.

Meeting rooms used 8 times.

Teresa attended HRC's State Budget Forum on Nov. 17 and an online webinar (Overdrive update).

Wall clock in meeting room went missing sometime after Nov. 18.

And into the first week of December:

- Submitted per capita grant application on Dec. 5
- Christmas at the Library Dec. 3 – 56 children + adults = estimated total 112

Latest word from Illinois Library Association:

## Progress on State Library Grant Funding

Today the Illinois Senate unanimously passed Senate Bill (SB) 2039 which was approved by the Illinois House of Representatives last week. This legislation appropriates a little more than half of the proposed budget for Fiscal 2016 library grants, including equalization and per capita grants for public libraries, systems, and schools. The Governor Bruce Rauner has stated that he will sign this legislation.

State library grants are funded by a combination of state general revenues (such as income and sales taxes) and Live and Learn funds. Live and Learn funds are collected for specific purposes and segregated from general revenues. The library grant spending authority in SB 2039 is based ONLY on revenues from Live and Learn Funds. The Illinois General Assembly has not yet approved spending general revenue dollars for library grant programs. Until there is a final budget in place, there will not be full spending authority for library grants.

Once the Governor signs SB 2039, Illinois Secretary of State and State Librarian White and the state library will have to determine how this partial grant funding will be disbursed. ILA will continue to advocate for a full budget appropriation for library grants, and will update you on all legislative developments.

# Paris Carnegie Public Library 2016

**Board of Trustees will meet at 4:30pm on these dates:**

January 11, 2016
February 8, 2016
March 14, 2016
April 11, 2016
May 9, 2016
June 13, 2016
July 11, 2016
-- No August meeting
September 12, 2016
October 17, 2016
November 14, 2016
December 12, 2016

**Paris Carnegie Public Library will be closed on these dates:**

| | |
|---|---|
| New Year's Day | January 1, 2016 |
| Presidents Day | February 15, 2016 |
| Memorial Day | May 30, 2016 |
| 4th of July | July 4, 2016 |
| Labor Day | September 5, 2016 |
| Honeybee Festival | September 24, 2016 |
| Columbus Day | October 10, 2016 |
| Thanksgiving Day | November 24, 2016 |
| Christmas Eve | December 24, 2016 |
| Christmas Day | December 26, 2016 |

| | |
|---|---|
| Early closing | 4pm, November 23, 2016 |
| | 2pm, December 31, 2016 |

December 1, 2015

Dear Illinois Funds E-Pay Participant:

As previously communicated on November 20, 2015, we are making some important changes to our Illinois Funds program. **Effective February 16, 2016 the custodian for E-Pay settlement accounts will be Illinois National Bank**. As a result, you will have an E-Pay settlement account at Illinois National Bank, a separate investment account at U.S. Bancorp Fund Services, LLC, and, if elected, a traditional banking account at U.S. Bank, which is further discussed below. These changes will allow us to continue offering secure, electronic payment services at an affordable cost while you earn interest on your Illinois Funds account balance. Please take a moment to review the following important information related to your account:

**Account/routing number**
Your E-Pay settlement account and routing number(s) will remain the same.

**Illinois Funds investment account**
For no additional fee, Illinois National Bank will automatically transfer funds over your target balance to your Illinois Funds account(s). Please set your target balance in the enclosed agreement, provided by Illinois National Bank ("Agreement"). In addition to this automatic transfer, you will have the ability to withdraw funds from your E-Pay settlement account at any time by initiating an ACH or wire transfer with U.S. Bancorp Fund Services into your Illinois Funds investment account. There is a minimum wire amount requirement of $100 for all wire transfers.

**Fees**
Please see the enclosed Banking Authorization Document to review the fees associated with your E-Pay settlement account.

**Online banking**
You will have access to your E-Pay settlement account transaction history, including fund transfers to your Illinois Funds account(s) and monthly bank statements, via Illinois National Bank's online banking system. Instructions on how to enroll in Illinois National Bank's online banking system are enclosed.

**ACH credit/debit block**
Given that your account is solely intended to be an E-Pay settlement account, Illinois National Bank will place an ACH credit/debit block on the account, only allowing electronic credits and debits to your account from the following entities:

- *the Treasurer's E-Pay credit card processors; and*
- *U.S. Bank Fund Services for credits and debits into your Illinois Funds investment account.*

Illinois National Bank will return any unauthorized transactions to the originator for an additional fee to E-Pay participants. The terms for this block are provided in the enclosed Banking Authorization Document.

**Minimum balance requirement**
You will be required to maintain a minimum balance of $1,000 in your E-Pay settlement account to help avoid overdrafts due to chargeback activity. However, there will be no fee for going below the minimum balance requirement.

**Banking services**
The traditional banking services you currently receive, such as check writing, are not offered with your E-Pay settlement account. You have the option to open a traditional banking account at U.S. Bank at reduced prices available only to Illinois Funds participants, or you may open a new account at a bank of your choosing. For further information, please visit our web site at www.illinoisfunds.com.

**Toll-free numbers**

- As of February 16, 2016 please call (800) 947-8479 with any questions concerning your Illinois Funds investment account(s).
- Please call (866) 831-5240 with any questions concerning your E-Pay settlement account(s).

**Next step**

To complete your enrollment at Illinois National Bank for your new E-Pay settlement account, please complete and return the enclosed Illinois National Bank Banking Authorization Document by no later than January 5, 2016 to:

Illinois State Treasurer's Office
Attn: E-Pay
400 West Monroe, Suite 401
Springfield, IL 62704

Thank you for your continued trust in the Illinois Funds/E-Pay program. We value you as a participant and look forward to continuing to provide you with the highest level of service. If you have any questions, please feel free to contact us at **(866) 831-5240.**

Sincerely,
The Illinois Funds/E-Pay Team



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**Office of the Illinois State Treasurer - E-Pay Account**
**Illinois National Bank Pricing**

**General Account Services**
Option 1 - Account Maintenance $ 10.00 per month/direct debit
Option 2 - Account Maintenance $ 12.00 per month/invoice
Credits $ 0.10 per item
Earnings Credit Rate 0.17%

**Additional Banking Services**
The services outlined below are optional and only applicable if needed by the Participant.

**General Account Services**
Overdraft Fee Per Item $ 30.00

**ACH Services**
ACH Return Item $ 2.00

**Wire Transfer Services**
Incoming Wire Transfer $ 8.00
Outgoing Wire Transfer $ 13.00

**Information Service**
Account Maintenance Options 1 and 2 include one online banking user. Additional users are $5.00 each per month.

**Pricing Assumptions**

- E-Pay Accounts will be used solely as a credit card settlement account with funds transferred daily to Illinois Funds.
- A minimum target balance of $1,000 should be maintained to cover chargeback occurrences.
- Collected balances can be used to offset fees with the earnings credit.
- No check writing will be offered for E-Pay accounts.

**Subject:** [ShareDirectorsAlerts] ePay & PayPal
**From:** Chris Dawdy <cdawdy@illinoisheartland.org>
**Date:** 12/8/2015 1:08 PM
**To:** "ShareDirectorsAlerts@lists.illinoisheartland.org"
<ShareDirectorsAlerts@lists.illinoisheartland.org>

Following the email exchange regarding ePay yesterday, Troy Brown and I have been in contact with our customer service rep at Polaris to discuss how to integrate PayPal with Polaris. The information we've gathered so far looks very encouraging! First, it can be done, and it works the same way ePay currently does. In other words, patrons can use the PAC to pay their fines, fees, make donations, and other charges they might have, and the funds are deposited in your bank account. Like ePay, the free version of PayPal does not work on the staff side of Polaris, so if a patron wants to make a payment at the circ desk, you need an alternate method for collecting credit/debit card payments. Each library can choose the electronic method that works best for them. We continue to support Illinois ePay and we are adding support for PayPal. While both are supported, only one can be used at a time per library.

With the IHLS Finance ladies, I've learned that the fees to use PayPal are higher than those charged for ePay, but you don't have to maintain a minimum balance in your checking account to avoid fees—unless your bank (not the one associated with ePay) requires a minimum balance. Information on those fees can be found here-- https://www.paypal.com/us/webapps/mpp/merchant-fees Further, PayPal has a lower fee for non-profit organizations, though the organization does have to have 501(c)(3) status.

As we (SHARE staff and the Finance ladies) have been talking about setting up some sort of electronic payment plan for SHARE for some time now, we have decided to go forward with setting up a PayPal account, so that we can test how well it operates. For SHARE, the purpose of setting up this account is so that organizations that have a patron account (such as affiliate libraries) have the ability to pay for lost items, fines, etc., using a credit/debit card. SHARE would then pass on the payments to the library that is owed money. In other words, if someone at USP Marion loses one of Edwardsville Public Library's books, USP Marion can use their credit card to pay the bill on the PAC. The money would be deposited in the SHARE account, and then SHARE would send a check to the Edwardsville Public Library for payment for the lost book, as well as any other fees incurred.

We're optimistic about PayPal being an additional option for libraries to receive payments in the future, and we will keep you informed as we test how it works.

Chris

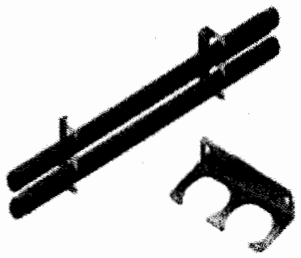
**Chris Dawdy**
SHARE Director
**Illinois Heartland Library System**
6725 Goshen Road
Edwardsville, Illinois 62025
618.656.3216 ex 443
cdawdy@illinoisheartland.org

***Celebrating 50 years of library systems in Illinois!***

**Emily Seach| Account Manager**
**Otis Elevator Company**
6010 Corporate Way| Indianapolis, IN 46278
Cell: 317-409-2901|Fax: 860-353-1657
Emily.Seach@otis.com

# Paris Carnegie Public Library

**Hydraulic Pipe Stand and Bracket:**
The Hydraulic Pipe Stand and Bracket secures the elevator during pit related activity providing safe refuge for mechanics and other building personnel who enter the elevator pit. This feature prevents the elevator from moving downward while building personnel, mechanics, and inspectors access the elevator pit. Installation is done quickly with minimal disruption and satisfies Code ASME A17.1-2007 (section 3.6).
**Price: $500/ stand | Quantity: 1**



## Accepted in Duplicate

**CUSTOMER**
Approved by Authorized Representative

Date: _____

Signed: X_____

Print Name: _____

Title: _____

E-Mail: _____

**OTIS ELEVATOR COMPANY**
Approved by Authorized Representative

Date: _____

Signed: X_____

Print Name: _____

Title: _____

E-Mail: _____

Name of Company: _____

☐ Principal, Owner or
Authorized Representative of Principal or Owner

☐ Agent: _____
(Name of Principal or Owner)

**Please complete then send to Emily Seach via email, fax, or mail.**

Sample MASTER Copy

| YOUR ACCOUNT NO. |
|---|
| L-02019-8 |

| YOUR ORDER NO. | YOUR ORDER DATE |
|---|---|
| 12/15F | |

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|---|---|---|
| FICTION | | |

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| nt | ISBN | AUTHOR | PUBLISHER | TITLE | PPI |
|---|---|---|---|---|---|
| | 978-0-425-27591-7 | Adler | Berkley | Here today, gone tomorrow. | 7.99 |
| | 978-1-5040-0213-4 | Aldiss | OpenRoad | Finches of Mars. | 12.99 |
| | 978-1-5011-0610-8 | Burke | Simon | House of the rising sun. | 27.99 |
| | 978-1-2500-7453-9 | Cleland | St.Martin | Ornaments of death. | 25.99 |
| | 978-0-425-26257-3 | Davis | Berkley | Murder most howl. | 7.99 |
| | 978-0-425-27910-6 | Flowers | Berkley | Death takes priority. | 7.99 |
| | 978-0-3103-4152-9 | Hauck | Zondervan | The wedding chapel. | 11.95 |
| | 978-1-5011-1034-4 | Hoover | Atria | November 9. | 16.00 |
| | 978-1-2500-6907-8 | McGInnis | StMartin | Forever this time. | 7.99 |
| | 978-0-385-35316-8 | Moore | HM | 100 years of the best Amer. short stories. | 30.00 |
| | 978-1-5985-6739-7 | Morris | Hendricks | Shadow of the mountains. | 12.95 |
| | 978-1-7808-9392-1 | Patterson | Cornerstone | Private Sydney. | 16.00 |
| | 978-0-7860-2799-6 | Ross | Pinnacle | New Mexico. | 6.99 |
| | 978-0-7860-3331-7 | Ross | Pinnacle | Missouri. | 6.99 |
| | 978-0-7860-2340-0 | Ross | Pinnacle | Utah. | 6.99 |
| | 978-0-7860-3709-4 | Smith | Pinnacle | Ride away. | 6.99 |
| | 978-0-345-53103-2 | Steel | Delacorte | Precious gifts. | 28.00 |
| | 978-0-8578-6484-6 | TOmlinson | AngryRobot | The ark. | 7.99 |
| | 978-1-9433-9025-0 | West | Henery | Smart, but dead. | 15.95 |
| | NON-FICTION--- | | | | |
| | 978-1-4930-0154-5 | Bizzarri | GlobeP | Discovering vintage Chicago: | 16.95 |
| | 978-0-9963-1020-8 | Johansen | JMurray | Stop the diet, I want to get off. | 12.99 |
| | 978-0-7570-0373-8 | Kang | Sq. One | The doctor's kidney diet. | 17.95 |
| | 978-0-8007-2305-7 | Leman | Workman | Planet middle school. | 17.99 |
| | 978-0-8144-3655-4 | O'Grady | AMACOM | Dial down the drama: | 16.95 |
| | 978-1-4214-1795-0 | Rao | JHopkins | The traumatized brain: | 18.95 |
| | 978-0-2263-0664-3 | Srivastava | UCHiPr. | A cancer companion: | 25.00 |
| | 978-1-4654-3607-8 | Taylor | DK | Digital photography complete course. | 30.00 |
| | 978-1-4571-1317-8 | | | 300 best jobs w/o a 4-year degree. | 14.99 |
| | 978-1-7822-1171-6 | | | A-Z of heirloom sewing. | 19.95 |

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