**Paris Public Library**

**Board of Trustees**

**November 13, 2023**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by President Janine Brann. Boylan, Brann, Gill, Gross, Lehman, McGill, Punzelt - present.

Earlywine, Garver – absent.

**Minutes of Previous Meeting:** MOTION: Gill, second by Punzelt to approve minutes from October 16, 2023 meeting. Motion carried.  MOTION: Gross, second by McGill to accept minutes from special meeting held on October 27, 2023. Motion carried.

**Correspondence, communications, and public comments:** A thank you for the Cat Adoption Day was received.

**Committee Reports:**

**\*Finance:** The computer anomaly has been corrected. A check for $877.29 has been mailed to Baker & Taylor to replace an earlier check that was never received nor cashed. Spine labels are being purchased. MOTION: Lehman, second by Gill to accept finance report. Motion carried.

**\*Book:** MOTION: Punzelt, second by Brann to purchase books from the Jr. Library Guild at a cost of $348.00 using the Lucy Bishop Fund. Motion carried.

**\*House:** Director Boylan reported that vandals painted “something” on the front pillar. MRI will clean the remaining paint. The office sink is draining slowly.

**Librarian’s Report**: Director Boylan reported that we have a new children’s librarian. Crestwood had 320 students sign up for library cards. The librarians have begun to mark the children’s books with colored stickers to find AR levels easier. Partnered with 4H to provide 4-week cooking classes for middle school students. This was well received with 6 participants. The library will offer the program again in spring. Two Japanese women came to the library searching for ESL classes for adults. After contacting Lake Land, they were able to take online courses. The library has volunteered to host ESL classes next year. The Cat Adoption Day went well with two cats finding their forever homes. 26 people participated in the library crawl.

\***Friends:** The Friends next meeting is November 14, 2023.

**Old Business:** MOTION: Gross, second by Punzelt to accept bid of $875.00 From Quality First to repair plaster walls and replace gutter downspout extensions. Motion carried. MOTION: McGill, second by Lehman to immediately increase hourly rate of an experienced employee to reflect current pay scale. Motion passed.

**New Business:** Director Boylan suggested the formation of a committee for strategic planning. The board asked Boylan to continue investigation. The board reviewed two new policies pertaining to the Crestwood Student Cards and the use of the Children’s Area. MOTION: Punzelt, second by Gross to accept both policies. Motion carried.

**Miscellaneous:**  Closed November 23 & 24.

The meeting was adjourned at 5:46p.m. Next regularly scheduled meeting is Monday, December 1st, 2023.

Respectfully submitted,

Evie Gill, Secy.