

PARIS CARNEGIE PUBLIC LIBRARY

FINANCE REPORT Apr 2009

<u>CITY FUNDS</u>	<u>Budget</u>	<u>Expended</u>	<u>Expended</u>	<u>Balance</u>
		<u>this month</u>	<u>to date</u>	
Library staff	97000.00	8046.46	92997.55	4002.45
Health	6000.00	491.06	6005.41	-5.41
Life	180.00	14.40	158.40	21.60
Unemployment	700.00	174.39	571.16	128.84
Workers Comp	350.00	0.00	268.00	82.00
Temporary	2000.00	0.00	1340.77	659.23
Books and periodicals	6000.00	1018.33	5876.69	123.31
Repairs & maintenance	1200.00	0.00	550.00	650.00
Grounds maintenance	100.00	0.00	493.84	-393.84
Equipment repair	1000.00	0.00	1087.67	-87.67
Insurance				
Liability & Property	3200.00	3064.00	3064.00	136.00
Utilities	9500.00	1002.63	6925.92	2574.08
Contingency	<u>1000.00</u>			
TOTALS	128230.00	13811.27	119339.41	8890.59

OTHER RECEIPTS

(excludes tax and trust fund income)

	<u>This month</u>	<u>YTD</u>
Gifts	89.33	35325.12
Per capita grant	0.00	0.00
Other grants	0.00	1000.00
Dividend income	0.00	1200.00
Interest income	51.68	1659.57
All other income	1020.99	15371.63

(nonresident cards, fines, copies, fax, etc.)

OTHER EXPENDITURES

	<u>This month</u>	<u>YTD</u>
Building & Grounds	44.45	11850.26
Library Services (Programs, Supplies, etc.)	1862.38	16160.53
Materials (Books, Periodicals, Audio, Video)	1,525.44	14379.24
Personnel: Continuing Education & Mileage	0.00	66.50
Lucy Bishop Fund (nonfiction materials)	363.78	4285.11
Pear Fund (nonfiction materials)	0.00	3304.93
Building Fund	0.00	3647.19

PARIS CARNEGIE PUBLIC LIBRARY

April 2009

Registration

	Adult	Children	Total
Total Last Month	3293	848	4141
Added	31	6	37
Withdrawn	6	2	8
Total Borrowers	3318	852	4170

Nonresident Cards (households)

Total Last Month	294
Added	5
Withdrawn	0
Renewed	14
Total	299

Holdings

Books	Adult	Children	Total	
Previous total	21976	10404	32380	
Volumes Added	86	56	142	
Volumes Lost	263	0	263	
Volumes Withdrawn	9	4	13	
Total	21790	10456	32246	
Videos:	777	Audiobook 356	Microfilm	69

Circulation

3930

checkout	3647
phone renewal	84
in-library renewal	64
OPAC renewal	64
offline	71
From other libraries	336
reciprocal borrowing	182
Sent to other libraries	341

Overdue items this month

1st notice	214
2nd notice	81
3rd notice	31

Requests placed	522
Computer users	1098
Program attendance	82
Reference questions	863
Visits to website	1939

**Paris Public Library
Board of Trustees
April 13, 2009**

The regularly scheduled meeting of the Board of Trustees was called to order at 4:30 p.m. by President Peg Giesler. In attendance were Trustees Greg McHenry, Susan Punzelt, Mary Taylor, Sharon Farris, Mary Ann Tucker, Amy McGilvrey, and Librarian Teresa Pennington. Absent: Trustee Jerry Cockcroft.

Minutes of Previous Meeting:

MOTION: Tucker, second Punzelt to approve minutes from March 9, 2009 meeting as read. Motion carried.

Finance Report:

MOTION: McHenry, second Farris to accept Finance Report as reviewed. Motion carried.

Book Committee:

MOTION: Farris, second McHenry to approve 21 titles of nonfiction for purchase through the Lucy Bishop fund. Motion carried.

House Committee:

McHenry reported that he has not yet received an estimate from Art Reese Lumber Company for cost of new fluorescent lights, covers and installation in the original sections of the building.
McHenry will take the downspout extension home to repair it after it was damaged again.

Librarian's Report (Statistics):

MOTION: McGilvrey, second McHenry to approve the report as read. Motion carried.

Old Business:

*Pennington spoke to members of the Edgar County Historical Society about partnering with the library to apply for a grant called "Digital Imaging." Members are enthusiastic about the grant. The Society has 96 stereoscopic slides that would be digitized and added to the library's copy of Phil Shutt's books for inclusion in the proposal due May 1, 2009.

*Pennington reported that the library has not yet received the annual Per Capita Grant.
MOTION: McHenry, second Farris to allow Pennington to borrow not more than \$2000 from the Thelma Andrews Account to cover outstanding bills, to be paid back upon receipt of the Per Capita Grant.

New Business:

*McGilvrey reported that she is working on "The Big Read." In working on "Friends of the Library," she met with Nancy Claypool from Marshall Public Library, and visited other libraries' websites for ideas on how a Friends group is run. She has also read Friends of the Library archives from Pennington and was given a FOLUSA Fact Sheet from Giesler. McGilvrey will continue to research ideas.

*Author Mike Lunsford will visit the library Tuesday, May 5, at 6:30 p.m. in the Gibson Room. He will be signing his book The Off Season, a collection of his columns from the

Terre Haute Tribune Star. Farris and Taylor will provide cookies, Punzelt will provide punch, and McGilvrey will provide paper products.

Librarian's Announcements:

*The Illinois Skills Workshop will be offered April 21.

*LTLS will upgrade Horizon on April 16. Because the library will have to rely on the backup system for at least half the day (8:00 a.m. to about 2:00 p.m.), librarians will be unable to check in items, issue or renew library cards, make requests, process interlibrary loan items or accept payment of fines during that time. LINC will also be down during the upgrade.

*Pennington passed out an explanation of the library's finances for board members' information.

Next meeting will be May 4 (1st Monday, not 2nd). That meeting will be President Giesler's last meeting after 27 years on the board. Farris and Punzelt will be reappointed.

Respectfully Submitted.
Mary Taylor, Secretary

Board Meeting Agenda
May 4, 2009

Call to order

Minutes of last meeting

Committee and other reports to be approved

Finance report

Book committee (Roxanne) – Lucy Bishop

House committee (Jerry & Greg)

Statistical report (Teresa)

Nominating committee

Old business

Digital grant update

New business

Summer activities

Librarian's announcements

Annual report due at state library May 31; board's annual report will be available at June meeting

Summer hours begin June 1

Next meeting: June 8 (in other meeting room – Gibson Room will be set up for book sale)

YOUR ACCOUNT NO.

L 50607-1

EXPERIENCE YOU CAN COUNT ON

BAKER & TAYLOR

a GRACE company

YOUR ORDER NO.

5/09NF

YOUR ORDER DATE

Charge To

Address

NON-FICTION/L. BISHOP

Ship To

Address

Midwestern Division

501 S. Gladiolus Str

Moline, IL 60951

(815) 472-2444

INSURE SPEED BY NUMBER

quant	ISBN	AUTHOR	PUBLISHER	TITLE	PPR
	978-9-768-20042-6	Aldrick	LonePine	Container gardening for the Midwest.	19.95
	978-0-375-72313-1	Beckett	Hose/Coll	Official Beckett PG to baseball cards,2009	8.99
	978-0-399-53488-1	Converse	Perigee	Special-needs kids eat right:	15.95
	978-1-59921-498-6	Duffy-Kor	Globe-P	Tales from a dog catcher.	16.95
	978-0-618-66399-6	Elliott	HM	THE frogs & toads of N. America.	19.95
	978-0-8819-2939-3	Fischer	Timber	Perennial companions.	14.95
	978-0-312-42832-7	Horowitz	StMartin	A voyage long & strange:rediscovering...	18.00
	1-4262-0121-4	JOnes	NGS	Planetology.	35.00
	978-9-7682-3338-9	Knaple	LonePine	Herb gardening for the Midwest.	19.95
	978-0-06-++3260-5	Page	Harper	Do dogs laugh?	14.95
	978-1-59558-327-7	Raphael	NewPR	Founders:the people who brought you a nation	35.00
	978-1-5872-3434-5	Singer		The C. photo GT sewing, rev./update	24.95
	978-1-8833-9275-8	Kelley		Kelley Blue Book, Jan-Mar, 2009.	9.95
	978-1-8833-9293-2	Kelley		KELley Blue Book, Apr-June, 2009.	9.95

YOUR ACCOUNT NO.
L 02019-8

EXPERIENCE YOU CAN COUNT ON

BAKER & TAYLOR
a GRACE company

YOUR ORDER NO. **4/09F**
YOUR ORDER DATE

Charge To Address
FICTION

Ship To Address

Midwestern Division
501 S. Gladiolus St.
Mornence, IL 60954
(815) 472-2444

INSURE SPEED BY NUMBER

quant	ISBN	AUTHOR	PUBLISHER	TITLE	PPR
	978-0-440-24424-0	Balogh	Dell	At last comes love.	7.99
	978-1-4000-6511-0	Berg	RH	H0me safe.	25.00
	978-0-385-34057-1	CHild	Delacorte	Gone tomorrow.	27.00
	978-0-316-16630-0	Connelly	LittleB	The scarecrow.	27.99
	978-0-451-22674-7	Cotton	NAL	Riders from Lone Pines.	5.99
	978-0-310-28983-8	Clipson	XOndervan	A gift of grace.	10.00
	978-0-06-157906-6	Gibson	Avon	True love & other disasters.	7.99
	978-0-425-2674-2	James	Berkley	Practice makes perfect.	7.99
	0-441-01375-9	McDevitt	Ace	Seeker.	7.99
	978-0-7582-2197-1	McMahan	Kensington	The ocean inside.	15.00
	978-0-7783-2558-1	Matlock	Mira	CHin up, honey.	13.95
	978-0-7783-2643-4	Msacomber	Mira	Summer on BLossom St.	24.95
	978-0-399-15571-0	Pasrker	Putnam	Brimstone.	25.95
	978-0-7434-1873-7	Picoult	WashSq.	Perfect match. (REPL)	16.00
	978-0-425-22751-0	Roberts	BERkley	Visions in white.	16.00
	978-0-312-36974-3	Stabenow	StMartin	Whisper to the blood.	24.95
	978-0-7642-2221-4	Snelling	Baker	Pearl. (#2:4)	12.99
	978-0-7642-0054-0	Snelling	Baker	Amethyst. (#4:4)	12.99
	978-0-7783-2641-0	Woods	Mira	Flowers on Main.	7.99
	978-0-425-22800-5	Brandvold	BERkley	.45-caliber widowmaker.	5.99