

# PARIS CARNEGIE PUBLIC LIBRARY

Jan 2009

## Registration

	Adult	Children	Total
Total Last Month	3180	819	3999
Added	37	11	48
Withdrawn	2	0	2
<b>Total Borrowers</b>	<b>3215</b>	<b>830</b>	<b>4045</b>

## Nonresident Cards (households)

Total Last Month	280
Added	4
Withdrawn	1
Renewed	10
<b>Total</b>	<b>283</b>

## Holdings

Books	Adult	Children	Total
Previous total	21790	10297	32087
Volumes Added	83	28	111
Volumes Lost	0	0	0
Volumes Withdrawn	12	2	14
<b>Total</b>	<b>21861</b>	<b>10323</b>	<b>32184</b>
Videos:	766	Audiobook 349	Microfilm 69

## Circulation

**4292**

checkout	3760
phone renewal	64
in-library renewal	61
OPAC renewal	71
offline	336
From other libraries	330
reciprocal borrowing	119
Sent to other libraries	416

## Overdue items this month

1st notice	198
2nd notice	88
3rd notice	63

Requests placed	412
Computer users	1033
Program attendance	46
Reference questions	898
Visits to website	951

# PARIS CARNEGIE PUBLIC LIBRARY

## FINANCE REPORT Jan 2009

<u>CITY FUNDS</u>	<u>Budget</u>	<u>Expended</u> <u>this month</u>	<u>Expended</u> <u>to date</u>	<u>Balance</u>
<b>Library staff</b>	97000.00	10359.22	71043.08	25956.92
Health	6000.00	491.06	4515.83	1484.17
Life	180.00	14.40	129.60	50.40
Unemployment	700.00	63.10	396.77	303.23
Workers Comp	350.00	0.00	0.00	350.00
Temporary	2000.00	513.44	1209.02	790.98
<b>Books and periodicals</b>	6000.00	397.50	4427.34	1572.66
<b>Repairs &amp; maintenance</b>	1200.00	0.00	550.00	650.00
Grounds maintenance	100.00	0.00	493.84	-393.84
Equipment repair	1000.00	0.00	400.00	600.00
<b>Insurance</b>				
Liability & Property	3200.00	0.00	0.00	3200.00
<b>Utilities</b>	9500.00	1671.53	4368.75	5131.25
<b>Contingency</b>	<u>1000.00</u>			
<b>TOTALS</b>	<b>128230.00</b>	<b>13510.25</b>	<b>87534.23</b>	<b>40695.77</b>

### OTHER RECEIPTS

(excludes tax and trust fund income)

	<b>This month</b>	<b>YTD</b>
Gifts	30.00	35200.00
Per capita grant	0.00	0.00
Other grants	1000.00	1000.00
Dividend income	0.00	900.00
Interest income	240.93	1130.65
All other income	1310.96	11868.57

(nonresident cards, fines, copies, fax, etc.)

### OTHER EXPENDITURES

	<b>This month</b>	<b>YTD</b>
Building & Grounds	374.63	10431.71
Library Services (Programs, Supplies, etc.)	1275.97	11404.49
Materials (Books, Periodicals, Audio, Video)	624.43	11449.76
Personnel: Continuing Education & Mileage	0.00	66.50
Lucy Bishop Fund (nonfiction materials)	351.26	3406.77
Pear Fund (nonfiction materials)	0.00	3146.94
Building Fund	2788.19	3647.19

## Paris Public Library Circulation Statistics Calendar Year 2008

Lincoln Trail compiles automated circulation statistics by the calendar year rather than fiscal year.

**51,943 Total Circulation;**  
**42,271 Total Automated Circulation since March 3**

January*	0	July	5,111
February*	12	August	4,446
March	3,598	September	3,949
April	4,247	October	4,150
May	3,909	November	3,715
June	<u>5,207</u>	December	<u>3,927</u>
Jan-June	16,973	Jul-Dec	25,298

\*Offline circulation in January, 4,684; in February, 4,152, from March to December, 836. Loan period changed from 2 weeks to 3 weeks on March 3.

### Interlibrary Loan

3,284 items borrowed from other LTLS libraries

Jan-June	1,057
Jul-Dec	2,227

3,358 items sent to other LTLS libraries – not included in above monthly totals

Jan-June	1,588 (of this, 582 to Champaign)
Jul-Dec	1,770 (of this, 408 to Champaign)

97 items borrowed from libraries outside LTLS, in and out-of-state

Jan-June	57
Jul-Dec	40

59 items sent to libraries outside LTLS, in and out-of-state

Jan-June	25
Jul-Dec	34

### Reciprocal Borrowing

1,357 items borrowed *by our cardholders* at other LTLS libraries

Jan-June	550 (428 at Marshall, 37 at Charleston, 28 at Danville)
Jul-Dec	807 (584 at Marshall, 78 at Newman, 73 at Charleston)

1,276 items borrowed *at our library* by cardholders from other LTLS libraries

Jan-June	394 (108 from Marshall, 58 from Kansas)
Jul-Dec	862 (370 from Ridgefarm, 190 from Newman)

**Paris Public Library  
Board of Trustees  
January 5, 2009**

**The regularly scheduled meeting** of the Board of Trustees was called to order at 4:30 p.m. on January 5, 2009 by President Peg Giesler. In attendance were Trustees Sharon Farris, Mary Ann Tucker, Roxanne Michels, Greg McHenry, Amy McGilvrey, and Librarian Teresa Pennington. Trustees Mary Taylor and Jerry Cockcroft were absent. Amy McGilvrey took notes in the absence of the secretary.

**Minutes of Previous Meeting:**

Minutes from December 1, 2008 were reviewed. Motion: McHenry, second Farris to approve the minutes as read. Motion carried.

**Finance Report:**

Finance report was reviewed. Motion: Michels, second Tucker to approve the finance report as read. Motion carried.

**Book Committee:**

Motion: Michels, second McGilvrey to approve the submitted titles for purchase through the Lucy Bishop Fund. Motion carried.

**House Committee:**

McHenry reported that the new downspout extensions had been damaged and that Hand Construction will replace the ceiling tiles in the Children's Reading room in January. Otis Elevator installed the emergency telephone in the elevator in December, but it is not yet connected.

**Librarian's Report (Statistics):**

Statistical Report was reviewed. Motion: McHenry, second Tucker to approve the report with three corrections as added by the librarian. Motion carried.

**New Business:**

As discussed and announced at the December meeting, a vote was taken to amend Article III, Section IV of the Bylaws, changing the board meeting from the first Monday to the second Monday. Motion: Tucker, second Michels. Change approved, effective with the February meeting.

**Librarian's Announcements:**

Food for Fines drive was a success. 194 food items were collected; \$295.00 in fines were waived. Mary Taylor delivered the items to Compassionate Food Ministry. Pennington suggested additional publicity if the drive is repeated next year.

Holiday Sale raised \$366.25 to be used to purchase DVDs.

Pennington has reorganized the website with the goal of making it easier for users to find information. Some additional updates are possible. An employment application may now be downloaded from the site.

Meeting adjourned at 5:15 p.m. Motion: McHenry, second Farris.

YOUR ACCOUNT NO.  
L 50607-1

EXPERIENCE YOU CAN COUNT ON

**BAKER & TAYLOR**  
a GRACE company

YOUR ORDER NO. 2/09NF  
YOUR ORDER DATE

Charge To Address  
NON-FICTION

Ship To Address

Midwestern Division  
501 S. Gladiolus Str.  
Mornence, IL 60954  
(815) 472-2444

*INSURE SPEED BY NUMBER*

quant	ISBN	AUTHOR	PUBLISHER	TITLE	PPR
	978-1-4913-0970-1	Babauta	Hyperion	The power of less:	16.95
	978-105966-8099-9	Bolton	Interweave	The quilting arts book.	24.99
	0-470-27673-8	Bucci	Wiley	Credit repair kit for dummies.	24.95
	978-1851-6811-7	Cohn-Sherbok	Oneworld	The Palestine-Israeli conflict, 3d. ed.	14.95
	978-1-5946-3052-1	Davis	Hudson	The expert's GT weightloss surgery.	25.95
	978-0-06-172488-6	Fieri	Morrow	Diners, drive-ins & dives.	19.95
	978-1-8895-3861-7	Fitch	BrooklynBotG	Gardener's GT growing orchids.	9.95
	978-0-8968-9734-2	Goble	Krause	Fleecie dolls:	17.99
	0-470-25928-0	LEnsch	Wiley	Stem cell research for dummies.	21.99
	978-0-307-40731-3	Martin	Crown	The new terrarium:	25.00
	978-0-6723-3002-5	Mitchell	Sams/Que	Create your own website:	24.99
	978-1-402-72754-2	Solakin	Sterling	The homeowner's GT managing a renovation.	19.95
	978-0-470-18080-8	Weinstein	Wiley	Cooking know-how:	34.95
	978-1-58923-414-7		Creative	Black & Decker advanced home wiring, 2d ed.	16.95
	0-376-01771-6		Sunset	Complete home storage, 3d ed.	19.95
	978-1-58816-739-2		Sterling	House Beautiful colors for your home:	14.95

YOUR ACCOUNT NO.  
L 02019-8

EXPERIENCE YOU CAN COUNT ON

**BAKER & TAYLOR**  
a GRACE company

YOUR ORDER NO. 2/09F  
YOUR ORDER DATE

Charge To Address  
FICTION

Ship to Address

Midwestern Division  
501 S. Gladiolus Str  
Moline, IL 60954  
(815) 472-2444

*INSURE SPEED BY NUMBER*

quant	ISBN	AUTHOR	PUBLISHER	TITLE	PP1
	978-0-446-19550-8	Baldacci	GC	Divine justice. (REPL)	27.99
	978-0-307-26579-1	Bunchy	Knopf	Heart & soul.	26.95
	978-0-7783-2646-5	Carr	Mira	Second Chance Road.	6.99
	978-0-312-94437-7	Cruise	StMartin	Dogs & goddesses.	7.99
	978-0-385-52492-6	Delinsky	D'day	While my sister sleeps.	25.95
	978-0-312-36410-6	Hannah	StMartin	True colors.	25.95
	978-0-446-61918-9	Harper		For the love of Pete.	6.99
	978-0-15-101203-9	Harwood	HM	The seance.	25.00
	978-0-425-21909-6	Jacobs	Berkley	Friday night knitter's club.	14.00
	978-0-061-15918-3	Kellerman	Avon	Grievous sin. (REPL)	7.99
	978-0-345-6660-0	Kellerman	Ballantine	When the bough breaks. (REPL?)	7.99
	978-0-440-24141-6	Kinsella	Bantam	Confessions of a shopaholic.	6.99
	978-006-125678-3	Koppels	Harper	The red leather diary:reclaiming a life...	14.99
	978-0-8439-6170-6	Lee	Leisure	The hostile land.	5.99
	978-0-425-22648-3	Linz	BERkley	Smart girls think twice.	7.99
	978-0-8439-6175-1	OVerholser	Leisure	The Durango stage.	5.99
	978-0-399-15541-3	Psarker	Putnam	Night & day.	25.95
	978-0-316-01874-6	Patterson	Little,B	Run for your life.	27.99
	978-0-553-80513-0	Rice	Bantam	The geometry of sisters.	25.00
	978-0-4252-2664-3	Richards	Berkley	A lie for a lie.	7.99
	978-0-8439-6152-2	Scott	Leisure	LOnghorn empire.	5.99
	978-0-385-34029-8	Steel	Delacorte	One day at a time.	27.95
	978-0-7653-2023-0	Taylor	StMartins	AN Irish 'country village.	14.95
	978-0-451-22639-6	West	NAL	Rawhide Flat.	5.99
	978-0-7783-2617-5	Wiggs	Mira	Fireside.	7.99
	978-0-7783-2730-1	Woods	Mira	About that man.	6.99
	978-0-7783-2731-8	Wiids	Mira	Ask anyone.	6.99
	978-0-7783-2732-5	Woods	Mira	Along came trouble.	6.99
	978-0-399-15515-4	Woods	Putnam	Hot mahogany. (REPL)	25.95

**Board Meeting Agenda**  
Feb. 9, 2009

Call to order

Minutes of last meeting

Committee and other reports to be approved

Finance report

Book committee (Roxanne) – Lucy Bishop

House committee (Jerry & Greg) –

Elevator phone and wiring done, but not connected

Children's ceiling finished

"Lids" for main desk completed

Statistical report (Teresa)

Old business

Walmart Foundation grant – TV and DVD/VHS player purchased

New business

Search for new employee to begin in February

Mowing

Information for new board members

IF TIME: Tour of library

Librarian's announcements

Closed Feb. 16 Presidents' Day

--- may be other announcements by meeting date